

Export-Import Bank of the U.S.

travel in accordance with this part is subject to the maximum per diem or actual subsistence expense rates and transportation class of service limitations prescribed in 41 CFR chapter 301.

§ 412.7 Conditions for acceptance.

(a) Eximbank may accept payment for employee travel from a non-Federal source when a written authorization to accept payment is issued in advance of the travel following a determination by the employee's supervisor (except in the case of Board members) and the DAEO that the payment is:

(1) For travel relating to an employee's official duties under an official travel authorization issued to the employee;

(2) For attendance at a meeting or similar event as defined in § 412.3(c)(3):

(i) In which the employee's participation is necessary in order to further the mission of Eximbank;

(ii) Which cannot be held at the offices of Eximbank for justifiable business reasons in light of the location and number of participants and the purpose of the meeting or similar event; and

(iii) Which is taking place at a location and for a period of time that is appropriate for the purpose of the meeting or similar event;

(3) From a non-Federal source that is not a conflicting non-Federal source or from a conflicting non-Federal source that has been approved under § 412.9; and

(4) In an amount which does not exceed the maximum per diem or actual subsistence expense rates and transportation class of service limitations prescribed in 41 CFR chapter 301.

(b) An employee requesting approval of payment of travel expenses by a non-Federal source under this part shall submit to the employee's supervisor (except in the case of Board members) and the DAEO a written description of the following: the nature of the meeting or similar event and the reason that it cannot be held at Eximbank, the date(s) and location of the meeting or similar event, the identities of all participants in the meeting or similar event, the name of the non-Federal source offering to make the payment, the amount and method of the pro-

posed payment, and the nature of the expenses.

(c) Payments may be accepted from multiple sources under paragraph (a) of this section.

§ 412.9 Conflict of interest analysis.

Eximbank may accept payment from a conflicting non-Federal source if the conditions of § 412.7 are met and the employee's supervisor (except in the case of Board members) and the DAEO determine that Eximbank's interest in the employee's attendance at or participation in the meeting or similar event outweighs concern that acceptance of the payment by Eximbank may cause a reasonable person to question the integrity of Eximbank's programs and operations. In determining whether to accept payment, Eximbank shall consider all relevant factors, including the purpose of the meeting or similar event, the importance of the travel for Eximbank, the nature and sensitivity of any pending matter affecting the interests of the conflicting non-Federal source, the significance of the employee's role in any such matter, the identity of other expected participants, and the location and duration of the meeting or similar event.

§ 412.11 Payment guidelines.

(a) Payments from a non-Federal source, other than payments in kind, shall be by check or similar instrument made payable to Eximbank. Payments from a non-Federal source, including payments in kind, are subject to the maximum per diem or actual subsistence expense rates and transportation class of service limitations prescribed in 41 CFR chapter 301.

(b) If Eximbank determines in advance of the travel that a payment covers some but not all of the per diem costs to be incurred by the employee, Eximbank shall authorize a reduced per diem rate, in accordance with 41 CFR part 301-7.12.

§ 412.13 Limitations and penalties.

(a) This part is in addition to and not in place of any other authority under which Eximbank may accept payment from a non-Federal source or authorize an employee to accept such payment on behalf of Eximbank. This part shall

§ 412.13

not be applied in connection with the acceptance by Eximbank of payment for travel, subsistence, and related expenses incurred by an employee to attend a meeting or similar function described in and authorized by 41 CFR part 304–1.

(b) An employee who accepts any payment in violation of this part is subject to the following:

(1) The employee may be required, in addition to any penalty provided by law and applicable regulations, to repay for deposit to the general fund of the Treasury, an amount equal to the amount of the payment so accepted; and

(2) When repayment is required under paragraph (b)(1) of this section, the employee shall not be entitled to any payment or reimbursement from Eximbank for such expenses.

PART 413—GOVERNMENTWIDE DEBARMENT AND SUSPENSION (NONPROCUREMENT)

Sec.

413.25 How is this part organized?

413.50 How is this part written?

413.75 Do terms in this part have special meanings?

Subpart A—General

413.100 What does this part do?

413.105 Does this part apply to me?

413.110 What is the purpose of the non-procurement debarment and suspension system?

413.115 How does an exclusion restrict a person's involvement in covered transactions?

413.120 May we grant an exception to let an excluded person participate in a covered transaction?

413.125 Does an exclusion under the non-procurement system affect a person's eligibility for Federal procurement contracts?

413.130 Does exclusion under the Federal procurement system affect a person's eligibility to participate in nonprocurement transactions?

413.135 May the Ex-Im Bank exclude a person who is not currently participating in a nonprocurement transaction?

413.140 How do I know if a person is excluded?

413.145 Does this part address persons who are disqualified, as well as those who are excluded from nonprocurement transactions?

Subpart B—Covered Transactions

413.200 What is a covered transaction?

413.205 Why is it important to know if a particular transaction is a covered transaction?

413.210 Which nonprocurement transactions are covered transactions?

413.215 Which nonprocurement transactions are not covered transactions?

413.220 Are any procurement contracts included as covered transactions?

413.225 How do I know if a transaction in which I may participate is a covered transaction?

Subpart C—Responsibilities of Participants Regarding Transactions

DOING BUSINESS WITH OTHER PERSONS

413.300 What must I do before I enter into a covered transaction with another person at the next lower tier?

413.305 May I enter into a covered transaction with an excluded or disqualified person?

413.310 What must I do if a Federal agency excludes a person with whom I am already doing business in a covered transaction?

413.315 May I use the services of an excluded person as a principal under a covered transaction?

413.320 Must I verify that principals of my covered transactions are eligible to participate?

413.325 What happens if I do business with an excluded person in a covered transaction?

413.330 What requirements must I pass down to persons at lower tiers with whom I intend to do business?

DISCLOSING INFORMATION—PRIMARY TIER PARTICIPANTS

413.335 What information must I provide before entering into a covered transaction with the Ex-Im Bank?

413.340 If I disclose unfavorable information required under §413.335, will I be prevented from participating in the transaction?

413.345 What happens if I fail to disclose the information required under §413.335?

413.350 What must I do if I learn of the information required under §413.335 after entering into a covered transaction with the Ex-Im Bank?

DISCLOSING INFORMATION—LOWER TIER PARTICIPANTS

413.355 What information must I provide to a higher tier participant before entering into a covered transaction with that participant?